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| **Advisory Council Minutes****Martin Gifted & Talented****Magnet Middle School**Wednesday, May 18, 2016Conference Room: 2:30-3:30 pm | **Codes of Cooperation*** Start & end on time.
* Adhere to agenda.
* Confront facts with a positive & professional attitude.
* Be open-minded & collaborate.
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**Purpose of meeting:** To review the Counseling and Student Services Department at Martin Gifted & Talented Magnet Middle School.

**DESIRED OUTCOME(S):** By the end of this meeting, participants…

* will gain an understanding of the ASCA National Model.
* will study data to see what issues need addressing.
* will share with the Advisory Council their ideas/insights to address issues emerging from data.

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| **What (content)** | **How (process)** | **Notes** |
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| Spring Advisory Council  | PowerPoint and Discussion | * Ms. Moore began the meeting with introductions for the students, parents, community and staff.
* The Mission Statements for Martin CASS, Martin MS & WCPSS were detailed.
* The Yearly Master Calendar was also discussed.
* Highlights of the CASS school year were covered for all three grade levels including grade level specific lessons and registration efforts.
* Closing the Gap goals were reviewed and to demonstrate how we utilize data in driving our CASS focus.
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| The Grade Level Data was discussed  | PowerPoint and Discussion | * First three quarters were discussed to look for trends, celebrations and areas to be improved.
* Observations included the grade improvement from 1st to 2nd and then a drop from 2nd to 3rd. This included a discussion of the 3rd Q swoon, increase of HMWK and assessments and adding Social Studies and Science as a day-in-day out class unlike Elementary School
* Behavioral data was analyzed. Discussed as students being more comfortable, leading to increase of referrals
* Attendance – big increase of 6+ from 1st to 2nd Q, Students indicated there is a lot of work to make-up when you miss a day. Parents feel that there is not a clear policy for making up work for missed school days. Not easy for 6th graders advocating for themselves at first.
* BlackBoard information not being there in the second semester was discussed by parents.
* Students are not aware, or not given, their WCPSS email accounts. Parents are not given information about these accounts.
* General inconsistencies between teachers
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| 8th Grade |  | * No one Failed CCMI until 3rd Q
* Science is still the class where most students fail. In particular in 2nd quarter. The EOG scores show that Martin is very good in Science
* More students fail Math in 8th grade than the previous two grades. Not sure why this is.
* Behavioral data seemed too high in 1st quarter and too low in 3rd quarter.
* Attendance for 8th grade dropped significantly for 3rd quarter.
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| Student Survey/Plus Delta | PowerPoint & Copies of Data | * Survey was conducted through CSA classes, ALC & CASS BlackBoard site
* Most respondents were 6th grade; Many comments were given
* 6th Grade Transition – not as much help as in elem, have to get up earlier, don’t know as many people, more freedom to do what you want, etc…
* School Activities – performing arts, athletics, academic clubs
* Benefits of Being Involved – meeting more people that you wouldn’t see, makes you do better in class because you have to have good grades to participate
* Difficulty of Subject – Likert scale may have not been operationally defined well enough to receive best data
* Where to Go for Help – Core teacher was most frequent answer, Counselor 2nd, parents and other friends
* What Suggestions Do You Have – a lot of room to expand and people help you to grow, always do your work, keep track of belongings and things, don’t put too much pressure on yourself, don’t do too much at once, if you are struggling ask teachers for help, monitor more in cafeteria and gym to make sure people are not copying someone’s assignment
* Comments on Survey – plagiarism need to cite your sources more as you get into 7th and 8th grade
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| CASS Visitors | PowerPoint Info | * Impressed with number of visits in August between the lack of school days and new people not being comfortable yet.
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| Brainstorm | Parent Education  | * Impressed with number of visits in August between the lack of school days and new people not being comfortable yet.
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| Brainstorm | Student Intervention | * Impressed with number of visits in August between the lack of school days and new people not being comfortable yet.
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